

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
<p>These are the perceived risks for all activities. As no two sessions will be the same, instructors are to constantly assess the risks involved and associated with the activity they are leading. Instructors are to make ongoing dynamic risk assessments as their session progress. The NGB qualifications, in house training, activity guidelines and risk assessments enable instructors to achieve this.</p>					
TRANSPORT					
A Injury from accident	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> 1. Seatbelts fitted 2. Regular documented vehicle checks 3. Driver qualified to drive vehicle 4. Knowledge of local roads 5. Speed control: all drivers to have driving induction 6. First aid kit carried and staff first aid qualified 	Instructor and Management
B Traffic hazard entering and leaving vehicle	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> 1. Sensible parking 2. Group supervision and control 	Instructor and Management
C Traffic hazard when crossing and following roads	Clients, employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> 1. Group size kept small (max 20:2staff) 2. Group briefing prior to crossing or following road 3. No more than 2 abreast on roads 4. Group briefed to move to one side on the shout of 'CAR' 5. Instructor knowledge of road, safe crossing and waiting areas 	Instructor and Management
OTHER ISSUES RELEVANT TO ALL ACTIVITIES AND GROUPS					
A Dangers associated with 'Strangers'	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> 1. Records kept of all staff visitors and all visitors to site to report to office on arrival 2. All staff to talk to and inform office of presence of strangers on site 3. Unaccompanied off site groups (orienteering) kept to a minimum of 3 and given brief on what to do. 	Instructor and Management
B Injury from activity environment	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> 1. Instructors to be aware of risk assessment and manage any risk accordingly 	Instructor and Management
C Heavy clients	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> 1. A 20 stone (127 kg) weight limit has been put on High Ropes Courses, Climbing (indoor and outside), Ghyll Scrambling and Mountain Biking. 2. Clients will be assessed on the day for other activities. 	Instructor and Management
D Heat exhaustion	Clients, Employees and Third Parties	LOW	MEDIUM	<ol style="list-style-type: none"> 1. Group should be dressed accordingly and monitored. 2. Water supply carried by group and Instructor 3. Activity content altered to suit prevailing conditions 	Instructor and Management
E Hypothermia	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> 1. Group dressed appropriately for activity and to suit expected weather before leaving the centre 2. Group monitored throughout the session 3. Spare clothing, warm drink and group shelter carried by Instructor 4. Alter session content to suit prevailing weather 	Instructor and Management
F Recording near misses, incidents and accidents	Client, Employees and Third Parties	N/A	N/A	<ol style="list-style-type: none"> 1. After any near miss, incident or injury an Accident or Near Miss Form MUST be completed 	Instructor and Management

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THE WOODS: BEAR HUNT					
A Participants blindfolded so unable to see hazards	Clients	MEDIUM	MEDIUM	1. Group kept together and closely supervised by Instructor	Instructor and Management
B Injury from unseen hazard	Clients, Employees and Third Parties	MEDIUM	LOW	1. Helmets worn to protect head 2. Instructor 'spots' group in hazard areas	Instructor and Management
THE WOODS: CAUSEY CAUSEWAY					
A Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
B Fall from height	Clients, Employees	LOW	HIGH	1. Instructor trained in tie in procedure 2. Groups briefed on cows-tails use and closely supervised	Instructor and Management
E Double unclipping of cows-tails	Clients, Employees	MEDIUM	HIGH	1. Groups briefed on cows-tails use and closely supervised	Instructor and Management
THE WOODS: LUMBER LADDER					
A Finger trap between rung and tree	Clients, Employees	LOW	MEDIUM	1. Group briefed on correct climbing technique	Instructor and Management
B Fall from height	Clients, Employees	LOW	HIGH	1. Instructor trained in belay system and tie in procedure 2. Belaying supervised at all times	Instructor and Management
C Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
THE WOODS: MONKEY PUZZLE					
A Banging head at top of hoist	Clients	LOW	HIGH	1. Group briefing on speed control 2. Helmets worn	Instructor and Management
B Finger trap in pulley	Clients	LOW	HIGH	1. Briefing on hand position	Instructor and Management
C Fast descent / hard landing	Clients, Employees and Third Parties	MEDIUM	HIGH	1. Group briefing and Instructor control	Instructor and Management
D Falling while hoisting / lowering and being dragged by the rest of group	Clients, Employees	LOW	MEDIUM	1. Instructor supervision and group control	Instructor and Management
E Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
THE WOODS: CROWS NEST					
A Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
B Fall from height	Clients, Employees	LOW	HIGH	1. Instructor trained in belay system and tie in procedure 2. Belaying supervised at all times	Instructor and Management
C Inversion whilst lowering	Clients	LOW	HIGH	1. Instructor in charge of belay to make sure of a slow decent. 2. Client watched at all times.	Instructor and Management
THE WOODS: STAIR ROD					
A Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
B Fall from height	Clients, Employees	MEDIUM	HIGH	1. Instructor trained in belay system and tie in procedure 2. Belaying supervised at all times 3. Groups briefed on cows-tails use and closely supervised	Instructor and Management
B Fall from access bridge	Clients, Employees and Third Parties	LOW	MEDIUM	1. Rope handrails to be used 2. Instructor to follow and 'spot' on wet days if bridge is slippery	Instructor and Manager
D Injury from contact with pole	Clients, Employees	LOW	HIGH	1. Climbing brief given, group supervised at all times. 2. Helmets worn	Instructor and Manager
E Double unclipping of cows-tails	Clients, Employees	MEDIUM	HIGH	1. Groups briefed on cows-tails use and closely supervised	Instructor and Management
THE WOODS: BELL TOWER					
A Fall from height	Clients, Employees	LOW	HIGH	1. Instructor trained in belay system and tie in procedure 2. Belaying supervised at all times	Instructor and Management
B Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
C Fall from access bridge	Clients, Employees and Third Parties	LOW	MEDIUM	1. Climber to be clipped in before crossing the bridge and unclipped when back on ground	Instructor and Management

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THE WOODS: CHAPMAN'S CROSSING					
A Un roped fall from takeoff point	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> Instructor wears safety rope Participants connected to system away from edge Waiting area to be clearly defined and adhered to 	Instructor and Management
B Fall from height	Clients, Employees and Third Parties	MEDIUM	HIGH	<ol style="list-style-type: none"> Instructor trained in tie in procedure Group briefing on cows-tails use and closely supervised 	Instructor and Management
C Finger trap in pulley	Clients, Employees	LOW	MEDIUM	<ol style="list-style-type: none"> Pull rope used to keep hands away from wire Briefing on hand position 	Instructor and Management
D Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> Regular documented equipment checks 	Instructor and Management
E Double unclipping of cows-tails	Clients, Employees	MEDIUM	HIGH	<ol style="list-style-type: none"> Groups briefed on cows-tails use and closely supervised 	Instructor and Management
THE WOODS: CANYON CROSSING					
A Slip down bank	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> Group briefed to use established path Path roped off Group briefed to stay in waiting area 	Instructor and Management
B Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> Regular documented equipment checks 	Instructor and Management
B Fall from height	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> Instructors trained in tie in procedures 	Instructor and Management
D Finger trap in pulley	Clients, Employees	LOW	MEDIUM	<ol style="list-style-type: none"> Briefing on hand position 	Instructor and Management
E Landing	Client, Employee	MEDIUM	MEDIUM	<ol style="list-style-type: none"> Group briefing on procedure Instructor control speed of descent Rubber crumb matting in place to provide softer landing and slipping and prevent bank erosion Slower gold pulley used by instructor 	Instructor and Management
THE WOODS: RAPID WALK					
A Slip down bank	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> Group briefed to use established path Path roped off Group briefed to use safety wire in waiting area 	Instructor and Management
B Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> Regular documented equipment checks 	Instructor and Management
C Fall from height	Clients, Employees	MEDIUM	HIGH	<ol style="list-style-type: none"> Instructor trained in belay systems and tie in procedure Group briefing on cows-tail use Group supervised at all times 	Instructor and Management
D Un-roped fall from finish platform	Clients, Employees and Third Parties	MEDIUM	HIGH	<ol style="list-style-type: none"> Group briefing on safety procedure Safety wire to waiting area 	Instructor and Management
E Double unclipping of cows-tails	Clients, Employees	MEDIUM	HIGH	<ol style="list-style-type: none"> Groups briefed on cows-tails use and closely supervised 	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
THE WOODS: TARZAN SWING					
A Fall from height	Clients, Employees	LOW	HIGH	1. Instructor trained in belay system and tie in procedure	Instructor and Management
B Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
B Collision with platform on takeoff or swing back	Clients	MEDIUM	MEDIUM	1. Ensure swing is fully tensioned 2. Instructor spotting	Instructor and Management
D Uncontrolled descent	Clients	MEDIUM	HIGH	1. Instructor in control of descent rope	Instructor and Management
E Grigri failure	Client	LOW	HIGH	1. As this is not a hands free device some slippage may occur 2. A knot is tied as back up	Instructor and Management
GOOSEWELL HIGH ROPES COURSE					
A Equipment failure	Client, Employee and Third Parties	LOW	HIGH	A Regular documented equipment checks	Instructor and Management
B Fall from height	Client, Employee	MEDIUM	HIGH	1. Group briefing and practice on low level section 2. Instructor trained in belay systems and tie in procedure 3. Individuals supervised at all times: also see 'Double Unclipping'	Instructor and Management
C Double unclipping of cows-tails	Client, Employee	MEDIUM	HIGH	1. Recording of incidents has identified problem areas. Where possible clip in points have been improved and made more obvious i.e. ladder after Coopers Bridge 2. Staff training includes prevention of this problem as well as identifying specific points to supervise the group from, preventing one Instructor being responsible for too many clients. 3. All incidents are to be logged on a Near Miss form and discussed on how to prevent it happening again.	Instructor and Management
D Grigri failure on zip wire	Client, Employee	LOW	HIGH	1. As this is not a hands free devise some slippage may occur. 2. A sling a krab are used as back up	Instructor and Management
D Finger trap in a zip trolley	Client, Employee	LOW	MEDIUM	1. Group briefed on hand position	Instructor and Management
F Head injury from above: dropped gear, hitting head on platform etc	Client, Employee and Third Parties	MEDIUM	HIGH	1. Helmets must be worn 2. Third parties observe at their own risk.	Instructor and Management
G Head contact with zip trolley	Client, Employee	LOW	HIGH	1. Helmets must be worn 2. Instructor covers corner of the trolley while client steps down the ladder so preventing the client from pulling the trolley back towards them	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
OUTDOORS CLIMBING					
A System failure	Clients, Employees and Third Parties	LOW	HIGH	1. SPA/RCI Instructor in charge of session set up 2. All instructors familiar with site and system used	Instructor and Management
B Fall from height / poor belaying	Clients, Employees	MEDIUM	HIGH	1. Instructor familiar with belay system and tie in procedure 2. Belay supervised at all times	Instructor and Management
B Fall when bouldering	Clients, Employees	MEDIUM	MEDIUM	1. Groups briefing to identify height limit and spotting procedure 2. Group supervised at all times	Instructor and Management
D Head injury from e.g. falling rock	Clients, Employees and Third Parties	LOW	HIGH	1. Helmets to be worn 2. Briefing on the 'BELOW' call system	Instructor and Management
E Injury from crag environment while not climbing	Client, Employees and Third Parties	LOW	HIGH	1. Safe areas defined 2. Instructor to maintain group control	Instructor and Management
F Equipment failure	Client, Employees and Third parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
INDOORS CLIMBING					
A System failure	Client, Employee and Third Parties	LOW	HIGH	1. All Instructors in house trained and signed off by TA. 2. All instructors familiar with session content 3. Regular documented equipment checks	Instructor and Management
B Equipment failure:	Client, Employee and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
D Fall from height / poor belaying	Client, Employee and Third Parties	MEDIUM	HIGH	1. Instructor familiar with belay system and tie in procedure 2. Belaying supervised at all times	Instructor and Management
D Fall when bouldering	Client, Employee	MEDIUM	MEDIUM	1. Group briefing to identify height limit and spotting procedure 2. Group control maintained	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
GHYLL SCRAMBLE					
A Injury from ghyll environment	Clients, Employees and Third Parties	MEDIUM	HIGH	<ol style="list-style-type: none"> 1. Helmets to be worn 2. Group briefing at start 3. Supervision through each section with briefing where needed 4. Instructors familiar with hazards 5. Staff training to include instructor positions identified on each section 	Instructor and Management
B Drowning	Clients, Employees and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> 1. Instructor familiar with deep spots 2. Group briefed on procedure prior to entering section 3. Buoyancy aids worn 4. Option for weak / non swimmers to walk on bank 	Instructor and Management
B High/Low water level	Clients, Employees and Third Parties	MEDIUM	HIGH	<ol style="list-style-type: none"> 1. Instructor familiar with how water levels affect each section high & low 2. Alternative route available on bank 3. If in doubt visit ghyll before session to assess 4. Cancel session if necessary 5. Jumps to be slide into or missed if to low 	Instructor and Management
D Exposed areas on bank	Clients, Employees and Third Parties	MEDIUM	HIGH	<ol style="list-style-type: none"> 1. If having to walk on bank, group supervised at all times 2. Chains can be used to avoid bank use if the group are deemed competent and capable. 3. Accompanying spectators directed but are responsible for own safety 	Instructor and Management
G Hypothermia	Clients, Employees	LOW	HIGH	<ol style="list-style-type: none"> 1. Participants wear wetsuits, cag, buoyancy aid as standard. 2. Extra layers available on cold days. 3. Group closely monitored whilst in ghyll. 4. Flask, group shelter and spare cloths carried. 	Instructor and Management
H Heat Exhaustion	Clients, Employees	LOW	HIGH	<ol style="list-style-type: none"> 1. On warm/hot days cags and buoyancy aids to be carried not worn. 2. Drinking water to be carried. 	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
KAYAKING / CANOEING / PADDLEBOARD					
A Injury carrying boats	Client, Employee and Third Parties	LOW	MEDIUM	1. Group briefed on correct carry method	Instructor and Management
B Drowning	Client, Employee	LOW	HIGH	1. Correctly fitted buoyancy aid worn at all times 2. Briefing on capsize drill 3. L2 coaches on all sessions 4. Weak / non swimmers identified and monitored	Instructor and Management
C Injury from paddle blades	Client, Employee and Third Parties	LOW	MEDIUM	1. Group supervision at all times 2. Briefing to instill awareness	Instructor and Management
D Equipment failure	Client, Employee	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
E Fingers trapped between boats	Client, Employee	MEDIUM	MEDIUM	1. Group briefed on prevention	Instructor and Management
F Falls due to standing in/on kayaks, canoes, paddleboards.	Client, Employee	MEDIUM	HIGH	1. Group briefed on standing in/on kayaks or canoe and supervised 2. Extra care to be taken in shallow areas of the lake when paddleboarding.	Instructor and Management
G Contact with motorized craft	Client, Employee	LOW	HIGH	1. Group kept together 2. Instructor to be aware of surroundings beyond group	Instructor and Management
H Paddle cage	Client, Employee and Third Parties	LOW	LOW	1. Instructor to open and close the cage and hand out paddles 2. Instructor to maintain group control	Instructor and Management
I Hypothermia	Client, Employee	LOW	HIGH	1. All participants wear cag, buoyancy aid and wetsuit when paddleboarding. 2. Extra layers available on cold days. 3. Group closely monitored whilst on the lake. 4. Flask, group shelter and spare cloths carried.	Instructor and Management
J Heat Exhaustion	Client, Employee	LOW	HIGH	1. On warm/hot days cags optional. 2. Drinking water to be carried. 3. Group closely monitored whilst on the lake.	Instructor and Management
K Paddleboard skeg breaking	Client, Employee	LOW	LOW	1. Boards have thruster fins 2. Instructor can swap boards	Instructor and Management
L SUP being blown away	Client, Employee	LOW	LOW	1. Boards attached to paddler by leash on windy days	Instructor and Management
M Falling on rocks or hard objects from SUP	Client, Employee	LOW	MEDIUM	1 Briefing about wading out to safe depth 2. Kneel when near the shore 3. Pre-arranged signal means get on knees	Instructor and Management
N Trapped under SUP	Client, Employee	LOW	HIGH	1 Briefing on the bank 2 Instructor to carry knife for cutting leash 3 Leash worn at the instructors discretion 4 No paddling on moving water	Instructor and Management
O Waterborne Illness	Client, Employee	LOW	LOW	1 Wash hands and or shower after session recommended. 1 Vigilance of signage about water quality 1 Greater awareness during dry spells.	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
ARCHERY					
A Injury from arrow	Client, Employee and Third Parties	LOW	HIGH	1. Instructor holds GNAS leader or equivalent experience and training 2. Group briefing carried out 3. Group control maintained 4. Line discipline adhered to 5. Brief on carrying arrows Correct set up of range with safety areas and warning signs in place	Instructor and Management
B Injury from bow string	Client, Employee	LOW	MEDIUM	1. All group member to wear long sleeves 2. Arm guards available	Instructor and Management
C Boss falling from stand	Client, Employee	LOW	HIGH	1. Correct set up of equipment 2. Group briefing on removal of arrows from boss 3. Boss secure correctly	Instructor and Management
D Indoor Archery	Client Employee	LOW	MEDIUM	1. Group briefing on the importance of only firing at targets to prevent hitting the walls or ceiling.	Instructor and Management
ORIENTEERING					
A Injury from environment	Client, Employee	MEDIUM	MEDIUM	1. Group briefing 2. Instructor familiar with course and hazards	Instructor and Management
B Road safety	Client, Employee	LOW	HIGH	1. Group briefing 2. Keep to one side of road	Instructor and Management
C Lost group member	Client	LOW	HIGH	1. Instructor to maintain group control 2. Group briefed on safety 3. If going offsite, groups of 3 min and Instructor to shadow 4. Management notified immediately	Instructor and Management
NEWLANDS CHALLENGE					
A Injury from equipment	Client, Employee and Third Parties	LOW	LOW	1. Regular documented equipment checks 2. Group briefing on handling planks, crates etc 3. Instructor familiar with equipment used and correct use	Instructor and Management
B Falling from equipment	Client, Employee	MEDIUM	LOW	1. Instructor or group spotting where necessary	Instructor and Management
C Finger / foot tap	Client, Employee	MEDIUM	LOW	1. Group briefing on correct technique	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
EVENING ACTIVITIES					
A Injury from Eathball	Client, Employee and Third Parties	LOW	MEDIUM	1. Group briefing 2. Strict group control 3. Instructor training includes 'DO's and DON'T's	Instructor and Management
B Large excited group	Client, Employee and Third Parties	MEDIUM	MEDIUM	1. Group control maintained 2. Group briefing 3. Selection of activity suitable to group 4. Instructor training in suitable activities	Instructor and Management
C Collision with other person	Client, Employee and Third Parties	MEDIUM	MEDIUM	1. Group control to be maintained	Instructor and Management
C Injury from hockey stick	Client, Employees	MEDIUM	MEDIUM	1. No stick above waist height 2. Group briefing 3. Group control	Instructor and Management
WILD CAMPING					
A Injury from the environment	Client, Employee	MEDIUM	HIGH	1. Instructor holds Summer ML as minimum qualification 2. Mobile phone carried 3. Any changes to planned route, campsite relayed to centre 4. Group briefing 5. Group control maintained	Instructor and Management
B Burns from stoves	Client, Employee	MEDIUM	HIGH	1. Groups trained and practiced in lighting stoves before leaving centre 2. Group supervision	Instructor and Management
C Drinking water	Client, Employee	LOW	HIGH	1. All water to be purified before drinking 2. Group briefed on why this is important and how to do it	Instructor and Management
D Weather	Client, Employee	MEDIUM	HIGH	1. Weather forecast consulted before leaving centre 2. Sheltered campsites used	Instructor and Management
E Lack of food	Client, Employee	LOW	HIGH	1. Groups monitored at mealtimes 2. Extra food carried by Instructor	Instructor and Management
F Illness due to poor hygiene	Client, Employee	LOW	HIGH	1. Group briefed on washing hands using anti bacterial gel after toilet stops and before food prep	Instructor and Management
NIGHT DROP					
A Disorientation	Client, Employee	LOW	LOW	1. Torches carried 2. Instructor to shadow group and familiar with pre planned route 3. Map and mobile phone carried	Instructor and Management
B Road safety	Client, Employee	LOW	HIGH	1. Group briefed on safety 2. Group to keep to left side of road 3. Small groups 4. Group control maintained	Instructor and Management

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TYROLEAN CROSSING					
A System failure	Client, Employee and Third Parties	LOW	HIGH	1. MIA, RCI instructor in charge of session 2. All instructor familiar with site and system used	Instructor and Management
B Fall from height	Client, Employee	LOW	HIGH	1. Instructor familiar with tie in procedures	Instructor and Management
C Equipment failure	Client, Employee and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
D Crossing	Client, Employee	LOW	HIGH	1. Briefing given 2. Helmets worn	Instructor and Management
E Failed crossing	Client, Employee	MEDIUM	HIGH	1. Instructor familiar and trained in rescue procedures	Instructor and Management
F Injury from environment	Client, Employee and Third Parties	MEDIUM	HIGH	1. Briefing given 2. Safe areas defined	Instructor and Management
ABSEIL					
A System failure	Client, Employee and Third Parties	LOW	HIGH	1. RCI instructor in charge of session set up 2. All instructors familiar with site and system used	Instructor and Management
B Fall from height / poor belaying	Client, Employee	LOW	HIGH	1. Instructor familiar with belay system and tie in procedure 2. Belay supervised at all times	Instructor and Management
C Water (waterfall abseil)	Client, Employee	LOW	HIGH	1. Group briefed on dangers associated with water 2. Brief given on how to descend 3. Group monitored at all times	Instructor and Management
D Head injury from falling rock	Client, Employee and Third Parties	LOW	HIGH	1. Helmets worn 2. Briefing on 'BELOW' call system	Instructor and Management
C Equipment failure	Client, Employee and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
F Injury from crag area when not abseiling	Client, Employee and Third Parties	MEDIUM	HIGH	1. Safe areas defined 2. Group control maintained	Instructor and Management

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MOUNTAIN WALK					
A Road Safety	Client, Employee and Third Parties	LOW	HIGH	<ol style="list-style-type: none"> 1. Group Control, single file on one side strictly adhered to 2. Group briefing to install awareness 3. Instructor familiar with local roads. 	Instructor and Management
B Water	Client, Employee	LOW	HIGH	<ol style="list-style-type: none"> 1. Instructor familiar with the area. 2. Group control to prevent swimming. 3. Group briefing to install awareness. 	Instructor and Management
C Hypothermia	Client, Employee	LOW	HIGH	<ol style="list-style-type: none"> 1. Group dressed accordingly and monitored. 2. Spare clothing, warm drink, group shelter carried 3. Route altered to suit prevailing weather. 	Instructor and Management
D Heat exhaustion	Client, Employee	LOW	HIGH	<ol style="list-style-type: none"> 1. Group dressed accordingly and monitored. 2. Spare clothing, water supply carried. 3. Route altered to suit prevailing weather. 	Instructor and Management
E Injury from mountain environment below 600 meters.	Client, Employee	MEDIUM	HIGH	<ol style="list-style-type: none"> 1. Instructor familiar with route and alternatives 2. Group control 3. Group briefing to install awareness. 	Instructor and Management
F Injury from mountain environment above 600 meters	Client, Employee	MEDIUM	HIGH	<ol style="list-style-type: none"> 1. Instructor holds Summer Mountain Leader Award. 2. Instructor familiar with route and alternatives. 3. Route choice appropriate to group ability. 4. Group briefing to install awareness. 	Instructor and Management

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KCW - Big Zip Wire					
A High Winds	Clients, Employees and Third Parties	LOW	MEDIUM	1. Wind speed checked before and during use 2. Wind speed must be below 25mph	Instructor and Management
B Equipment failure	Clients, Employees and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
B Fall from height	Clients, Employees and Third Parties	LOW	HIGH	1. Instructors trained in tie in procedures 2. Safety Lanyards at the top of the tower for clients and Instructor. 3. Clients waiting area fenced off. 4. Instructor trained in belay systems. 5. Client briefed before climbing tower. 6. Instructor at the end of the zip wire to lower client to the ground.	Instructor and Management
D Finger trap in pulley	Clients, Employees	LOW	MEDIUM	1. Briefing on hand position	Instructor and Management
E Grigri failure	Client	LOW	HIGH	1. As this is not a hands free device some slippage may occur 2. A knot is tied as back up	Instructor and Management
F Head injury from above: dropped gear, hitting head on tower etc	Client, Employee and Third Parties	LOW	HIGH	1. Helmets must be worn 2. Third parties observe at their own risk.	Instructor and Management
KCW - Abseil					
A System failure	Client, Employee and Third Parties	LOW	HIGH	1. All instructors familiar with site and system used 2. All Instructors trained in abseil set up.	Instructor and Management
B Fall from height	Clients, Employees and Third Parties	LOW	HIGH	1. Instructors trained in tie in procedures 2. Safety Lanyards at the top of the tower for clients and Instructor. 3. Clients waiting area fenced off. 4. Instructor trained in belay systems. 5. Client briefed before climbing tower.	Instructor and Management
C Equipment failure	Client, Employee and Third Parties	LOW	HIGH	1. Regular documented equipment checks	Instructor and Management
F Head injury from above: dropped gear, hitting head on tower etc	Client, Employee and Third Parties	LOW	HIGH	1. Helmets must be worn 2. Third parties observe at their own risk.	Instructor and Management
A High Winds	Clients, Employees and Third Parties	LOW	MEDIUM	1. Wind speed checked before and during use 2. Wind speed must be below 25mph	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
ADVENTURE PLAY AREA					
A Equipment failure	Client, Third Parties	LOW	MEDIUM	1. Regular documented equipment checks	Instructor and Management
B Fall from height, Slips and trips	Client, Third Parties	LOW	MEDIUM	1. Parent/Guardian/Adult supervision. 2. Wood chippings or rubber crumb in place to cushion landing. 3. Disclaimer to be read and sign in sheet to be filled in before use. 4. Signs with rules of use in place.	Instructor and Management
C Rookery Woods	Client, Third Parties	LOW	MEDIUM	1. Disclaimer to be read and sign in sheet to be filled in before use. 2. Signs with rules of use in place. 3. Parent/Guardian/Adult supervision.	Instructor and Management
D Traffic	Client, Third Parties	LOW	HIGH	1. Speed limit signs in place. 2. Fenced off walk way to Rookery Woods. 3. Parent/Guardian/Adult supervision. 4. Reflective tabard to be worn.	Instructor and Management
E Soft Archery	Client, Third Parties	LOW	LOW	1. Parent/Guardian/Adult supervision. 2. Disclaimer to be read and sign in sheet to be filled in before use. 3. Signs with rules of use in place. 4. Archery area enclosed with netting 5. Arrows have suckers on the end.	Instructor and Management
F Sheep Hunt	Client, Third Parties	LOW	LOW	1. Parent/Guardian/Adult supervision. 2. Disclaimer to be read and sign in sheet to be filled in before use. 3. Wooden sheep placed on stable footings.	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
FIELD ARCHERY					
A Injury from arrow	Client, Employee and Third Parties	LOW	HIGH	1. Instructor holds GNAS or Archery leader or equivalent experience and training 2. Group briefing carried out 3. Group control maintained 4. Line discipline adhered to 5. Correct set up of range with safety areas and warning signs in place 6. Instructor carries the arrows	Instructor and Management
B Injury from bow string	Client, Employee	LOW	MEDIUM	1. All group member to wear long sleeves 2. Arm guards available	Instructor and Management
C Boss falling from stand	Client, Employee	LOW	HIGH	1. Correct set up of equipment 2. Group briefing on removal of arrows from boss 3. Boss secure correctly	Instructor and Management
D Indoor Archery	Client Employee	LOW	MEDIUM	1. Group briefing on the importance of only firing at targets to prevent hitting the walls or ceiling.	Instructor and Management
E Wild Life		MEDIUM	LOW	1. Instructor awareness of surroundings	Instructor and Management
F Third Parties	Third Parties	MEDIUM	HIGH	1. Instructor awareness of surroundings 2. Strict line discipline, one foot against the marker. 3. Targets placed out so not shooting towards public areas 4. Nets in place where necessary	Instructor and Management
G Uneven Ground	Client Employee	LOW	MEDIUM	1. Clients briefed on slip and trip hazards	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
MOUNTAIN BIKING					
A Fall from bike	Client, Employee	MEDIUM	HIGH	1. Helmet to be worn and correct size of bike with saddle adjusted to suit height 2. Group briefing on riding skills and practice session on games field 3. Non riders identified and swapped to alternative activity 4. Instructor training in riding technique 5. Control group speed 6. Well maintained bikes	Instructor and Management
B Equipment failure	Client, Employee	LOW	HIGH	1. Regular documented equipment checks 2. Instructor training in roadside maintenance and tool kit always carried.	Instructor and Management
C Injury from other traffic	Client, Employee	MEDIUM	HIGH	1. Instructor training and group control 2. Instructor familiar with route 3. Single file on left hand side of roads strictly adhered to.	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
OUTDOOR BOULDERING					
A Fall from height	Clients, Employees	MEDIUM	HIGH	1. Instructor familiar with bouldering problem, grade and height. Bouldering mats used and placed appropriately. 2. Instructor to spot where necessary.	Instructor and Management
B Head injury	Clients, Employees	LOW	HIGH	3. Helmets to be worn. 4. Instructor familiar with grades. 5. Instructor to assess clients ability.	Instructor and Management
C Injury from environment	Client, Employees	LOW	MEDIUM	1. Safe areas defined. 2. Instructor to maintain group control. 3. Bouldering mats used. 4. Instructor to spot where necessary.	Instructor and Management

HAZARD	WHO IS AT RISK	PROBABILITY OF HAZARD	POTENTIAL SEVERITY OF HAZARD	PRECAUTIONS	ACTION INITIATED BY
RAFT BUILDING					
A Injury carrying equipment	Client, Employee and Third Parties	LOW	MEDIUM	2. Group briefed on correct carrying method 3. Instructor supervision	Instructor and Management
B Drowning	Client, Employee	LOW	HIGH	5. Correctly fitted buoyancy aid always worn 6. Briefing on capsize drill 7. L2 coaches on all sessions and on the water 8. Weak / non swimmers identified and monitored	Instructor and Management
C Injury from paddle blades	Client, Employee and Third Parties	LOW	MEDIUM	3. Group supervised at all times 4. Briefing to instill awareness	Instructor and Management
D Equipment failure	Client, Employee	LOW	HIGH	2. Regular documented equipment checks	Instructor and Management
E Fingers trapped between equipment	Client, Employee	MEDIUM	MEDIUM	2. Group briefed on prevention	Instructor and Management
F Falls due to standing on raft.	Client, Employee	MEDIUM	HIGH	3. Group briefed not to stand on the raft 4. Instructor supervision	Instructor and Management
G Contact with motorized craft	Client, Employee	LOW	HIGH	3. Group kept together 4. Instructor to be aware of surroundings beyond group	Instructor and Management
H Paddle cage	Client, Employee and Third Parties	LOW	LOW	3. Instructor to open and close the cage and hand out paddles 4. Instructor to maintain group control	Instructor and Management
I Hypothermia	Client, Employee	LOW	HIGH	5. Group dressed for prevailing weather. 6. Extra layers available on cold days. 7. Group closely monitored whilst on the lake. 8. Flask, group shelter and spare cloths carried.	Instructor and Management
J Heat Exhaustion	Client, Employee	LOW	HIGH	4. On warm/hot days cags optional. 5. Drinking water to be carried. 6. Group closely monitored whilst on the lake.	Instructor and Management
K Raft breaking apart	Client, Employee	MEDIUM	LOW	3. Instructor to monitor build 4. Instructor to check raft before allowing it on the water. 5. Instructor on the water as safety when raft in use.	Instructor and Management